

# Teacher Vacancy



The Cathedral  
Grammar School





# Job Description

**Position:** Teacher

**Reports to:** Principal

**Primary function:**

The primary function of this position is to provide successful learning and development for all children at the school, specifically:

- create a warm caring and stimulating atmosphere in which the children feel safe to develop to their true potential;
- design, implement, and monitor a self-improving programme where each child is working at an appropriate level and achieving success;
- provide an effective, challenging and rewarding education to all students; and
- stakeholder communication related to this area of responsibility.



# Executive Responsibilities

The appointee will;

1. be a positive role model, reflecting the ethos and values programme of the school, showing empathy and concern for the welfare of all pupils. Carry out their duties in a professional manner and maintain standards of behaviour and expectations relevant to the school as detailed by the Principal.
2. create a highly motivating classroom atmosphere where the individual needs of all students are catered for.
3. work co-operatively with and support the work of other teachers.
4. monitor and support the children's' progress, providing effective plans for delivering a programme which meets every student's individual needs.
5. provide evaluation which encourages growth, provides clear next steps for each student's learning and shows reflective practice in regard to their own teaching.
6. maintain a high standard of pedagogy which reflects best practice and highlights the school's aim to be the best learning environment for its students.
7. attend and participate in staff meetings extra curricular duties and events.





## Executive Responsibilities

- be an active participant in staff development, including professional learning, appraisal, and keeping up with professional reading and current developments.
- ensure that parent-school relationships are nurtured and developed and that concerns are dealt with in a timely and effective manner that values parent input whilst ensuring the student's needs are to the forefront.
- develop strong relationships and open communication with teachers and the school's leadership teams.
- use effective people management and communication skills to identify and carry out any task required to support/enhance the school's mission, objectives and forward planning.
- provide high quality teaching as required.
- fulfil other duties as required by the Principal.



## Thank you for showing an interest in Cathedral Grammar

This job description is intended to convey information essential to understanding the scope of the teaching position and it is not intended to be an exhaustive list of skills, efforts, duties, responsibilities or working conditions associated with the position. It is subject to reasonable amendments from time to time by the employer, to reflect the changing requirements of the position.



# The Cathedral Grammar School

**P** 03 365 0385

[info@cathedralgrammar.school.nz](mailto:info@cathedralgrammar.school.nz)

26 Park Terrace

Christchurch 8013

PO Box 2244

Christchurch 8140

[cathedralgrammar.school.nz](http://cathedralgrammar.school.nz)